

VOLUNTEER SITE SPONSOR INTERIM REQUEST FORM

Note to Potential Volunteer Site Sponsor:

Completion of this form is required for a Volunteer Site Sponsor to request the Principal to authorize the Volunteer Site Sponsor to be placed on the Dryden High School Interim Approved Site List. This form will then be presented (at the beginning of each year) to the Dryden High School-Parent Council, KPDSB and SEAC committee requesting the site be put on the Keewatin-Patricia District School Board Approved Site List.

Volunteer Site Sponsor Name: _____

Contact Person(s): _____

Phone Number: _____ Email: _____

Date: _____

Available Activities for High School Student Volunteers:

For Office Use – Do Not Write in the Area Below

School Official Signature: _____

Comments:

Responsibilities of Sponsors, the Board and High School

Community Sponsors will:

- Assist students in developing strong ties with their community, thereby fostering valuable and long-term relationships.
- Consider the value of sponsoring students in your community involvement activity.
- Provide information about the opportunities that you can offer within your organization. Provide any training, equipment, or special preparation that is required for the activity.
- Provide a safe environment for students to fulfill their community involvement requirement.
- Sign the "Completion of Community Involvement Activities" form, verifying the date(s) and number of hours.

The Board's liability insurance does not cover the sponsors for lawsuits that arise from their negligence, or for student injuries in the workplace.

The Keewatin-Patricia District School Board will:

- Implement community involvement activities in secondary schools.
- Maintain the list of eligible activities in this pamphlet.
- Consult with School Council representatives, Home and School Special Education Advisory Committee, and the Board's insurer.
- Not approve student participation in any activities that are on the Ministry's list of ineligible activities.
- Ensure that all participants, including students and community sponsors, are adequately covered by the Board's insurance (e.g. for third party liability or for causing damage).

Dryden High School will:

- Provide information about the community involvement requirements to parents, students and community sponsors.
- Provide students with the information and forms they will need to complete the community involvement requirement.
- Provide a list of eligible activities from which to choose.
- Decide whether the student has met the community involvement requirement upon receipt of documentation supporting 40 hours of community involvement.
- Record as completed on the student's transcript.

****Students will not be considered completing Community Involvement Activity Hours unless the Volunteer Site Sponsor is on the Keewatin-Patricia District School Board's Approved Site List or on the Dryden High School Interim Approved Site List.***

Ministry of Education List of Ineligible Activities

An ineligible activity is an activity that:

- Is a requirement of a class or course in which the student is enrolled (e.g. cooperative education portion of a course, job shadowing, work experience);
- Takes place during the time allotted for the instructional program on a school day. However, an activity that takes place during the student's lunch breaks or "spare" periods is permissible;
- Takes place in a logging or mining environment, if the student is under sixteen years of age;
- Takes place in a factory, if the student is under fifteen years of age;
- Takes place in a workplace other than a factory, if the student is under fourteen years of age and is not accompanied by an adult;
- Would normally be performed for wages by a person in the workplace;
- Involves the operation of a vehicle, power tools, or scaffolding;
- Involves the administration of any type or form of medication or medical procedure to other persons;
- Involves handling of substances classed as "designated substances" under the Occupational Health and Safety Act;
- Requires the knowledge of a trades person whose trade is regulated by the provincial government;
- Involves banking or handling of securities, or the handling of jewelry, works of art, antiques, or other valuables;
- Consists of duties normally performed in the home (e.g. daily chores) or personal recreational activities, such as athletics, music, drama or
- Involves a court-ordered program (e.g. community-service program for young offenders, probationary program).

